

# deep CLEANING Checklist

## Bedrooms

- Open windows to let fresh air in
- Move all the furniture to the center of the room
- Wipe down walls
- Wipe baseboards
- Dust all hanging picture frames
- Dust ceiling fan
- Wash light globes and shades
- Wash windows, screens, and windowsills
- Wash blinds and window treatments
- Wash bed linens (including pad/liner)
- Vacuum mattress (and rotate) and upholstery
- Vacuum/shampoo carpet/mop floor
- De-clutter and organize drawers and under bed
- Dust all surfaces and polish wood furniture
- Tidy display items
- Re-arrange or return furniture
- Light a scented candle and/or add fresh flowers

## Closets

- Move all surface items
- Wipe down walls
- Dust shelves
- Wash light globes and shades
- De-clutter and organize
- Wipe baseboards
- Vacuum/shampoo carpet/mop floor

## Entry/Halls

- Move all surface items
- Wipe down walls
- Dust all picture frames
- Dust shelves

- Wash light globes and shades
- Tidy display items
- Wipe baseboards
- Vacuum/shampoo carpet/mop floor

## Bathrooms

- Open window to let fresh air in
- Move all surface items
- Wipe down walls
- Dust all hanging picture frames
- Wash light globes and shades
- Wash windows, screens, and windowsills
- Wash blinds and window treatments
- Wash trash can
- Wash all linens (shower curtain, towels, bath mats, etc.)
- Clean and disinfect tooth brush holders
- Clean and refill soap dish and/or pump
- Clean make-up brushes
- Unclog all drains
- Wipe down countertops/sinks, cabinets, and mirrors
- Scrub bathtub/shower
- Scrub toilet
- De-clutter and organize linens/toiletries
- Wipe baseboards
- Vacuum/shampoo carpet/mop floor
- Tidy display items
- Light a scented candle and/or add fresh flowers

## Dining

- Open windows to let fresh air in
- Wipe down walls
- Dust all hanging picture frames
- Dust shelves

- Wash light globes and shades
- Clean table, chairs, bar
- Clean china and/or polish silver
- Tidy display items
- Wipe baseboards
- Vacuum/shampoo carpet/mop floor

## Office

- Open windows to let fresh air in
- Move all the furniture to the center of the room
- Wipe down walls
- Wipe baseboards
- Dust all hanging picture frames
- Dust ceiling fan
- Wash light globes and shades and shades
- Wash windows, screens, and windowsills
- Wash blinds and window treatments
- Wash trash can
- De-clutter and organize bookshelves, desk and file cabinet
- Vacuum upholstery
- Vacuum/shampoo carpet/mop floor
- Dust all surfaces from top to bottom and polish wood furniture
- Air clean electronics and wipe down screens
- Organize files on computer and other electronics
- Tidy display items
- Re-arrange or return furniture
- Light a scented candle and/or add fresh flowers

# deep CLEANING Checklist

## Living

- Open windows to let fresh air in
- Move all the furniture to the center of the room
- Wipe down walls
- Wipe baseboards
- Dust all hanging picture frames
- Dust ceiling fan
- Wash light globes and shades
- Wash windows, screens, and windowsills
- Wash blinds and window treatments
- De-clutter and organize entertainment center/shelves
- Vacuum upholstery
- Dust all surfaces from top to bottom and polish wood furniture
- Vacuum/shampoo carpet/mop floor
- Air clean electronics and wipe down screens
- Tidy display items
- Re-arrange or return furniture
- Light a scented candle and/or add fresh flowers

## Play Room/School Room

- Open windows to let fresh air in
- Move all the furniture to the center of the room
- Wipe down walls
- Wipe baseboards
- Dust all hanging picture frames
- Dust ceiling fan
- Wash light globes and shades
- Wash windows, screens, and windowsills
- Wash blinds and window treatments
- Wash trash can
- De-clutter and organize

- shelves and storage
- Dust all surfaces from top to bottom and polish wood furniture
- Vacuum/shampoo carpet/mop floor
- Tidy display items
- Re-arrange or return furniture
- Light a scented candle and/or add fresh flowers

## Kitchen

- Open window to let fresh air in
- Move all surface items
- Wipe down walls and cabinets
- Clean behind appliances
- Dust all hanging picture frames
- Wash light globes and shades
- Wash windows, screens, and windowsills
- Wash blinds, window treatments, and floor mats
- Wash trash can
- Unclog drain
- Clean Dishwasher
- Clean Oven
- Clean microwave
- Clean refrigerator, vacuum coils
- Clean and organize pantry
- Defrost/clean freezer
- De-clutter and organize cabinets, drawers, and countertop
- Wipe down countertops/sink
- Vacuum/shampoo carpet/mop floor
- Tidy display items
- Light a scented candle and/or add fresh flowers

## Laundry Room

- Move all surface items
- Wipe down walls
- Dust all hanging picture frames

- Wash light globes and shades
- Wash trash can
- Clean washing machine
- Wash dryer vent
- Wash hampers
- Clean behind the washer and dryer
- Wipe down countertops/sinks, cabinets, and mirrors
- De-clutter and organize laundry supplies
- Wipe baseboards
- Vacuum/shampoo carpet/mop floor
- Tidy display items
- Light a scented candle and/or add fresh flowers

## Garage

- Open the garage door to let the fresh air in
- Wipe down walls, door, shelves, etc.
- De-clutter and organize shelves, walls, and cabinets
- Sweep floor

## Outdoors

- Wash windows
- Clean out gutters
- Clean outdoor light fixtures

## Finishing Touches

- Clean light switches
- Clean doorknobs
- Vacuum air vents
- Clean fire place